

**RPMI INSTITUTIONAL FRAMEWORK SERIES**

# Institutional Governance and Credentialing Framework

*Formal institutional architecture for governance, certification, education, quality assurance, partnership oversight, and public credential integrity*

<b>Institution</b>	<b>Residential Program Management Institute (RPMI)</b>
<b>Document Type</b>	Institutional Governance and Credentialing Framework
	Governance, credential architecture, curriculum standards, quality assurance, and registry systems
<b>Positioning</b>	Professional academy and credentialing institute for residential services and human services leadership

*Formal institutional governance, standards, and credentialing reference document*



## Executive Summary

This framework establishes RPMI as a structured professional institute rather than a stand-alone training vendor. It defines the governance architecture, executive offices, quality systems, credential ladder, certification lifecycle, instructor and partner model, and public trust mechanisms required for a standards-based education and credentialing body.

## Framework at a Glance

<b>Institutional Model</b>	Professional institute for residential services education, credentialing, and leadership development
<b>Governance Base</b>	Board oversight, executive leadership, advisory councils, and quality review structures
<b>Credentialing Model</b>	Tiered workforce-to-leadership credential architecture with public registry and digital verification
<b>Quality System</b>	Annual review, assessment integrity, instructor calibration, partner monitoring, and improvement planning
<b>Primary Outcome</b>	A recognizable and defensible RPMI institutional standard for training and certification

## Institutional Identity

RPMI prepares, credentials, and advances residential human services professionals through role-specific certification, rigorous training, and institutionally grounded standards that promote person-centered service delivery, workforce excellence, and organizational integrity.

### Operating Philosophy

- Person-centered service excellence and rights-based practice
- Policy-based execution, quality assurance, and governed accountability
- Ethical stewardship, leadership discipline, and public credential trust
- Scalable learning systems that connect education, certification, and workforce advancement

## Part I. Institutional Governance Structure

RPMI's governance structure is designed to protect mission integrity, credential trust, academic quality, and long-range institutional sustainability.

### Governing and Executive Architecture

<b>Board of Directors</b>	Provides strategic oversight, governance policy, fiduciary stewardship, and protection of mission integrity.
<b>President / Executive Director</b>	Leads institutional strategy, partnerships, executive decision-making, and organizational stewardship.
<b>Director of Certification and Credential Integrity</b>	Owns credential standards, examination systems, issuance decisions, renewal policy, appeals, and enforcement.

<b>Director of Education and Training</b>	Leads curriculum architecture, instructional quality, academic standards, and faculty coordination.
<b>Director of Operations and Administration</b>	Oversees enrollment, records, workflow, scheduling, administrative infrastructure, and operational reliability.
<b>Director of Technology and Digital Systems</b>	Manages LMS delivery, digital credential systems, registry tools, and platform functionality.
<b>Director of Quality Assurance, Monitoring, and Standards</b>	Directs institutional review, standards alignment, assessment controls, and continuous improvement.
<b>Director of Partnerships and Authorized Training Providers</b>	Oversees training partner approval, instructor network development, and affiliate delivery quality.

### Advisory and Standards Bodies

**Academic and Credentialing Council:** Reviews curriculum frameworks, credential architecture, assessment alignment, and academic standards.

**Ethics and Professional Standards Committee:** Reviews ethical complaints, standards violations, and recommendations related to suspension or revocation.

**Quality and Institutional Review Committee:** Reviews outcomes, examination validity, partner performance, and institutional improvement priorities.

## Part II. Operational Departments and Delivery Structure

<b>Certification and Examination Department</b>	Candidate processing, eligibility verification, examination administration, credential approval workflow, and renewal tracking.
<b>Education, Curriculum, and Faculty Development</b>	Curriculum design, module revision, instructor preparation, learning resources, and academic quality review.
<b>Technology and Registry Services</b>	LMS maintenance, digital examinations, public registry systems, badge issuance, and credential verification tools.
<b>Administration and Finance</b>	Budget management, financial reporting, procurement support, records management, and institutional administrative services.
<b>Quality Assurance and Institutional Standards</b>	Program review, assessment integrity, instructor monitoring, process auditing, and continuous improvement planning.
<b>Partnerships and Network Development</b>	Training partner management, institutional affiliations, external implementation oversight, and standards consistency across delivery sites.

### Instructor and Partner Delivery Model

#### RPMI Certified Instructor

- Qualified professional authorized to deliver RPMI curriculum under formal instructional and ethical standards.
- Must demonstrate subject-matter competence, relevant experience, instructor preparation, and ongoing quality participation.

**RPMI Approved Training Partner**

- Authorized organization permitted to deliver RPMI curriculum under formal agreement and monitored delivery expectations.
- Must maintain qualified instructors, use approved materials, participate in monitoring, and comply with RPMI branding and credential policies.

**Part III. Credentialing and Curriculum Architecture**

RPMI's credentialing model should function as a visible professional ladder rather than a flat list of courses.

Tier	Credential	Institutional Purpose
<b>Foundational Workforce</b>	RCDSP / RCRSP	Establishes baseline competence for direct support and residential services personnel.
<b>Supervisory Leadership</b>	RCRPM	Prepares program managers to lead staffing, compliance, documentation oversight, and daily operations.
<b>Senior Leadership</b>	RCRPD	Prepares director-level leaders for multi-program accountability and governance-linked oversight.
<b>Quality and Oversight</b>	RCMEO	Builds formal competency in monitoring, evaluation, performance review, and corrective action systems.
<b>Advanced Pathways</b>	Regional / Executive / Specialist Credentials	Supports future tier development for regional oversight, executive leadership, and specialized compliance tracks.

**Curriculum Standards**

- Role-specific competency design tied to actual operational responsibilities
- Person-centered and rights-based service alignment
- Policy-informed, compliance-conscious, and audit-aware practice
- Operational realism supported by applied case work and scenario-based learning
- Leadership progression across workforce, supervisory, and executive tiers
- Measurable outcomes and defensible assessment standards

**RPMI Learning and Practice Model**

**Conditional Learning, Transfer Learning, Self-Taught Leadership, Experiential Learning, and Policy-Based Practice** form RPMI's distinguishing educational philosophy and connect reflective judgment, operational execution, workforce capability, and governed practice into one coherent academic identity.

## Part IV. Certification Lifecycle and Credential Integrity

**Step 1 - Application and Enrollment:** Candidate enters the appropriate RPMI certificate track and submits required eligibility information.

**Step 2 - Program Participation:** Candidate completes all required modules, learning activities, and instructional components.

**Step 3 - Assessment and Examination:** Candidate completes required assessments, including module evaluations and final examination.

**Step 4 - Credential Review and Approval:** RPMI verifies completion records, performance thresholds, and any additional program requirements.

**Step 5 - Credential Issuance and Registry Entry:** RPMI issues the formal credential, assigns the certification number, and publishes registry-ready verification data.

### Recommended Numbering Standard

RPMI should apply a consistent numbering convention to all issued credentials using the format RPMI-[Credential Code]-[Sequence Number], such as RPMI-RCRPM-000001 or RPMI-RCMEO-000001.

### Assessment and Recertification Standards

**Assessment Standards:** Formative assessment, summative assessment, final examination, and applied case or scenario assessment where relevant.

**Certification Standards:** Completion of all required modules and activities, passing scores on required assessments, and successful completion of final examination.

**Examination Integrity:** Secure exam administration, standardized scoring criteria, retesting rules, appeals procedures, and academic honesty controls.

**Continuing Education:** RPMI-certified professionals should complete approved continuing education and periodic learning updates to maintain current competence.

## Part V. Ethics, Quality Assurance, and Public Credential Trust

Ethics and enforcement should be visible institutional pillars, supported by documented review pathways for instructors, partners, and credential holders.

- Protection of dignity, rights, confidentiality, and truthful professional representation
- Compliance with applicable standards, policy expectations, and professional conduct requirements
- Corrective action, probationary status, suspension, or revocation when serious violations occur
- Annual curriculum review, assessment validity review, partner oversight, and continuous improvement planning

### Registry and Digital Credentialing

<b>Public Certification Registry</b>	Official verification system containing professional name, credential title, certification number, issue date, and standing status.
<b>Digital Certification Badge</b>	Verified digital credential containing the professional name, credential level, certification number, issue date, issuing institution, and verification status.

## Institutional Positioning Statement

**RPMI is not merely a training provider.** It is a professional institute for residential services education, credentialing, leadership formation, and quality-based workforce advancement. Its institutional strength rests in the integration of governance, curriculum, credential integrity, digital verification, instructional standards, and public trust mechanisms.